

# Student Handbook

## 2008-2009

STEVENS INSTITUTE OF TECHNOLOGY

### MISSION STATEMENT

Since its founding in 1870, Stevens Institute of Technology has been educating and inspiring students to acquire the knowledge needed to lead in the creation, application and management of technology, and to excel in solving problems in any profession.

The undergraduate curriculum is built on a multi-disciplinary core of business, engineering, the sciences, and the liberal arts, stressing the fundamental concepts, techniques and attitudes that underlie different branches of technology. This exposes students to a broad knowledge of several disciplines while giving them the opportunity to focus on a special interest, as well as adhere to a long-standing honor system.

The graduate programs educate professionals to advance in industries increasingly influenced by technology and enable scholars to explore the frontiers of their disciplines. Research at Stevens strengthens education, and a scholarly and supportive community of faculty, students, staff, alumni, trustees and other friends fulfills the mission.

An extension of this collaboration is the concept of "technogenesis," the educational frontier wherein faculty, students and colleagues in industry jointly nurture the process of conception, design, and marketplace realization of new technologies. The implementation of technogenesis enables the Institute to enter a new direction in the twenty-first century and to add a third dimension to the structure of higher education.

**Stevens Institute of Technology**

Castle Point on Hudson  
Hoboken, NJ 07030  
201.216.5699  
**Office of the Dean of Student Life**

Fall 2008

Dear Student,

It is with great pleasure that we welcome you to Stevens Institute of Technology. Your selection of a private engineering and science institute such as Stevens will provide benefits not available at many other schools. Close interactions, between professors and students, allows for greater academic and social development.

The extent of your development at Stevens will depend on your active participation in campus activities. Awaiting you here at Stevens, are many new and exciting challenges and almost 100 clubs and activities from which to choose. The variety of activities is diverse enough that we are confident you will find one or more that you will enjoy.

Our hope is that all of you will have a very successful four years here at Stevens. I urge you to define success in terms of academic progress, personal interactions, professional and career development, and extracurricular activities, since these are the components of a well-rounded student life. This handbook contains information on those components, as well as data on the community in which you live. We believe it will help you throughout your stay here.

Students are the reason for the college's existence, and providing direct services to you is the main function of many Institute offices. Meeting your educational needs is important to all of us. Our staff looks forward to early and continuing contact and it is our aim to provide counsel and support.

Best wishes for a wonderful Institute experience.

Kenneth Nilsen  
Dean of Student Life

# Academic Calendar 2008 - 209

Holiday - Labor Day.....	September 1
Fall 2008 Semester begins.....	August 25
Fall recess.....	October 13
Monday class schedule.....	October 10
Thanksgiving recess.....	November 26 - 28
Last day of classes.....	December 7
Review and examination period.....	December 8 - 20
Winter recess.....	December 23, 2008 – January 1, 2009
Intersession make-up courses.....	January 2 - 13
Holiday – Martin Luther King Jr. Day.....	January 19
Spring Semester begins.....	January 14
Holiday – President’s Day.....	February 16
Monday class schedule.....	February 19
Spring recess.....	March 9 - 13
Holiday – Good Friday.....	April 17
Last day of classes.....	May 1
Review and examination period.....	May 2 - 13
Summer Session I begins.....	May 18
Undergraduate Commencement – no classes.....	May 21
Holiday – Memorial Day.....	May 25
Last Day of Summer Session I classes.....	June 30
Holiday – Independence Day.....	July 3
Review and examination period for Summer Session I.....	July 6– July 9
Summer Session II begins.....	July 13
Summer Session II ends.....	August 21
Review and examination period for Summer Session II.....	August 22-- 26
Fall 2009 Semester begins.....	August 31

# History and Traditions

## A Brief History of Stevens and The Castle

In 1870, Stevens Institute of Technology was founded with a bequest from Edwin Augustus Stevens to establish a school of Mechanical Engineering based on scientific principles. The school stood on the edge of the family estate at Castle Point in Hoboken. The lithograph on the wall of the Stevens library shows a stately Victorian mansion, Castle Stevens, standing on the spot where the Wesley J. Howe Center is today. The Stevens family then owned most of present day Hoboken and a large part of northern New Jersey. In the 1800's, Hoboken was a popular summer resort for wealthy New Yorkers. They would take advantage of the ferry service begun by Col. John Stevens to spend an afternoon walking in the Elysian Fields. Local attractions also included Sybil's Cave, just north of Castle Point, where visitors could drink cold spring water that dripped from the walls, or a ride on the Stevens Steam Engine, which ran on a circular track at the south end of town. The Castle was also a prime Hoboken attraction, with its cantilevered walnut staircase in the main hallway, which rose in a semicircle from one floor to the next with no visible means of support. It was considered aesthetically pleasing and a work of engineering genius one example of why the Castle is considered by some as the roots of Stevens Institute. From 1911 until its demolition, the Castle served as a Residence and housed several administrative offices. It is survived by a few myths and legends particularly ghost stories. The well-known ghost, Jan of Rotterdam, was once a resident of Hoboken, whose life was cut short by an Indian raid. He is reputed to roam Castle Point on windy March nights looking for his missing scalp. Rumor also has it that three tunnels, used for the purposes of the Underground Railroad exist under the Point.

Today, the Center stands where the Castle once stood, but time has changed more than the landscape. Stevens now provides at the undergraduate level a well-rounded engineering program as well as comprehensive programs in Science, Computer Science, and Humanities. On the graduate level, about 20 programs lead to masters and doctoral degrees. For over 125 years Stevens has offered its traditional programs and is moving into new and exciting areas of modern technological education and research. The Stevens family would no doubt approve.

## **The Stevens Seal, Colors and Song**

Edwin Augustus Stevens, the founder of the Institute is on the Stevens Seal. The Latin motto "Per aspera ad astra" means "Through adversity to the stars." The school colors are cardinal red and silver gray. The official nickname of Stevens is "The Stute," though it is also referred to as "The Old Stone Mill" or "The Mill." The official mascot is Attila the Duck. Stevens has its own songs and two of the most common are "Alma Mater" and "The Old Stone Mill," our fight song.

### ***Alma Mater***

*Where flows the Hudson River out to the mighty sea.  
On Castle Point so proudly stands there in majesty.  
Stevens, our Alma Mater, homage to Thee we pay.  
With loyal hearts and voices true to the Red and Gray.  
Though years our path may sever and best of friends may part,  
We'll ne'er forget fond memories treasured within our hearts.  
Our thoughts will turn to Stevens and with our comrades be  
Stevens, fair Alma Mater loyal and true to Thee.*

### ***The Old Stone Mill***

*There's an Institute of engineering  
That is known as the Old Stone Mill;  
Every part of it is dear  
To a Stevens Engineer  
From the shop to the Castle on the hill;  
And where her sons and daughters gather  
And you bet your life they'll say:  
"The Engineers the Engineers  
Are in the lead again today."  
Stevens, we're true to you  
And to the old Red and Gray;  
Stevens, we're going to raise  
Your colors high today.  
"I'm a rambling wreck from Stevens Tech.  
A mechanical engineer"-  
We can hear the old song still,  
And it means we're going to fight, fight, fight,  
For the Old Stone Mill.*

# Students Rights and Responsibilities

## Introduction

Stevens Institute of Technology is dedicated to providing an environment that reflects its core values of honor, academic integrity, trust, and mutual respect; and which offers opportunities for every student to develop academically, personally and professionally. To this end the conduct of Stevens undergraduate and graduate students is expected to reflect these values. The Student Code of Conduct provides guidance concerning the kinds of expressions that are consistent with Stevens mission and values, and promotes interactions and behaviors appropriate in a higher education community. The Student Code of Conduct fosters a climate in which all students, faculty, and staff feel safe, and valued. It is applicable in any university owned, operated, leased, controlled or affiliated property, at university sponsored or officially sanctioned activities on or off campus. These include but are not limited to: All Stevens housing All Stevens owned, operated or affiliated fraternities and sororities All Stevens academic and administration buildings Activities approved, recognized or sponsored by the University While providing a safe and supportive environment, the university complies with State and Federal laws and regulations, and also affords each student the opportunity to exercise certain liberties. In turn students are expected to function as responsible and productive members of the Stevens community – these mutual expectations foster a productive and resourceful learning community.

## Student Rights

### *Access to Higher Education*

All facilities and services at Stevens are accessible equally to all enrolled students, regardless of race, religious creed, gender, national origin, sexual orientation, ethnicity, age, or physical challenges.

### *[Family Educational Rights and Privacy Act \(FERPA\)/Buckley Amendment](#)*

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record, however there are certain exceptions – visit [www.gov.edu](http://www.gov.edu) for further information and clarification.

### *Health Insurance Portability and Accountability Act (HIPAA)*

HIPAA is the “Health Insurance Portability and Accountability Act of 1996”, Public Law 104-191. HIPAA contains three parts relevant to healthcare information, which include requirements related to -- Privacy of individually identifiable health information; Security of electronic health information; and Standardization of transaction and code sets. There are two exceptions to this rule: certain infectious diseases must be reported to the Department of Public Health under requirements of the law, and documents must be surrendered upon the receipt of a court ordered subpoena. Visit [www.njha.com](http://www.njha.com) for further information and clarification

### Student Responsibilities

Each Stevens undergraduate and graduate student is charged with the responsibility to observe

and abide by the Student Code of Conduct. It is also the students' responsibility to ensure that their guests are aware of and abide by the code. The Stevens student will be held responsible for any behavior of their guests not in keeping with the Student Code of Conduct. A guest is anyone currently not matriculating at Stevens or employed by the university. Additional responsibilities include:

- Knowledge and observance of established university policies
- Continually upholding the Student Code of Conduct while participating in groups or organizations, with the understanding that individuals, groups and/or organizations may be held accountable for their actions.
- Undergraduates adhering to all aspects of the Stevens Honor System
- Respect for the exchange of scholarly discussion
- Ensuring guests are aware of, and abide by the tenets of the Student Code of Conduct, and comply with all rules and regulations while on Stevens property, included but not limited to Residence Halls, academic buildings and university owned and/or monitored facilities. Student hosts assume responsibility for any damage caused to university property by their guest(s).
- Assuming the consequence of one's own actions, including those which defame, libel, injure or sexually harass others.
- Upholding the Code of Conduct while participating in a group or organization, as all groups and organizations may be held accountable for the actions of its members. Group misconduct need not be officially approved by the entire membership in order to be grounds for disciplinary action. In some cases, the conduct of a single member may provide sufficient grounds for action against the entire group.
- Complying with the Student Code of Conduct, and all laws of the city, state, and nation.
- Insure that no student organization, constitution or other organizational document includes discriminatory clauses pertaining to race, creed, religion, color, sex, national origin, disability or sexual orientation.

## **Student Liberties**

- Respect for personal feelings, freedom from indignity and to expect an education of the highest quality.
- To participate in student self governing bodies which provide channels of communication and means for using democratic processes to solve problems.
- Forums to hear and participate in dialogue and to examine diverse views and ideas
- An environment that fosters productive scholarly discussion.

- Access to a disciplinary process that is consistent with the Student Code of Conduct and procedures that are published in the Student Handbook.

## **Conduct Required**

All individuals shall conduct themselves in a manner consistent with the mission of the university. Any student who fails to conduct himself/herself in such a manner violates this code and a disciplinary sanction may be imposed. The following are behaviors consistent with the Student Code of Conduct:

- Integrity by maintaining an ongoing dedication to honesty and responsibility.
- Trustworthiness by acting in a reliable and dependable manner
- Respect by treating others with civility and decency

## **Code of Conduct**

### **Conduct Prohibited**

**The following are violations of the Student Code of Conduct and may result in expulsion or a lesser sanction:**

1. Commission of an act which would constitute an offense under appropriate federal, state, or local criminal statutes.
2. Violation of university regulations or campus policies approved by either the Board of Trustees or the President and/or described in official university publications.
3. Academic dishonesty and impropriety: for undergraduates enrolled in undergraduate courses all behaviors which violate the Stevens Honor System (<http://www.stevens.edu/honor/>), including, but not limited to plagiarism, academic cheating, and failure to report an Honor System violation; those enrolled in graduate courses are subject to the policy on academic improprieties contained in the Graduate Handbook (<http://www.stevens.edu/gradacademics/handbook/grades.html>).

### **Falsification of Records**

4. Furnishing false information to the university, and/or forging, altering or misusing university documents, records or identification, including, but not limited to, giving false testimony or other evidence at a disciplinary proceeding.
5. Unauthorized use of the name or insignia of the university by an individual or a group.

## **Disruptive Conduct**

6. Unauthorized use, misuse, taking possession or destruction of public, private or university property on campus, or acts committed with disregard of possible harm to such property.
7. Obstruction or disruption of Stevens operations (academic and non-academic) and/or obstruction or disruption of university-authorized activities on property owned or controlled by Stevens.
8. Creating noise in such a way as to interfere with university functions or using sound amplification equipment in a loud and raucous manner.
9. Unauthorized entry, presence or use, or blocking of ingress or egress, of Stevens facilities or property.
10. Misuse of telephone - no student shall make or assist in making unauthorized or annoying telephone calls or otherwise misuse or abuse telephone equipment.
11. Failure to comply with the directives of a Stevens official acting in the performance of his/her duties.
12. Failure to respond to an official summons to the office of an administrative officer within the designated time.
13. Intentionally and substantially interfering with the freedom of expression of others on the campus or at a university sponsored activity.
14. The use of tobacco products in campus buildings.
15. Intentional disruption of the university's computer systems, unauthorized alteration, disclosure, or destruction of Stevens computer systems or material, improper access to the University's computer files and systems, or violation of copyright or proprietary material restrictions connected with the university's computer systems, programs or material.
16. Computer abuse - this includes but is not limited to, plagiarism of programs, misuse of computer accounts, unauthorized destruction of files, creating illegal accounts, possession of unauthorized passwords, and disruptive or annoying behavior on the University's computer system.
17. Unauthorized use or copying of university keys.
18. No pets except fish may be housed in university buildings or grounds.
19. No person may place or erect any facility or structure upon university lands.
20. No person may climb into, out of or on university buildings, or walk upon the roof, balcony

or fire escape of a university owned or affiliated building, except when an emergency exist and access to a fire a escape is necessary.

21. Knowingly violating the terms of any disciplinary sanction imposed in accordance with this policy.

22. Intentionally filing a false complaint under this code.

23. Aiding or abetting any conduct described in this code.

24. Failure to be fully responsible for the behavior of guests at a university event, on university's premises or in university's residence halls. A guest is defined as any person that is not a Stevens student, faculty or staff member.

25. Obstruction and failure to comply with a request by Campus Police or a university official to enter any property associated with the university.

### **Abuse and Harassment**

26. Physical or violent verbal abuse of any person.

27. Conduct that threatens or endangers the physical or mental health or safety of any person including oneself.

28. Actions that amount to intimidation, harassment (physical or verbal) or hazing, or involve the forced consumption of liquor or drugs.

29. Harassing, in person, by telephone, in writing, or by other means, annoying or alarming another person, attempting or threatening to strike, kick or otherwise subject another person to physical contact, addressing abusive language to any person, following a person in or about an university location or locations, or engaging in a course of conduct or repeatedly committing acts that alarm or seriously annoy another person.

30. Engaging in sexual harassment or assault, including but not limited to, non-consensual physical contact of a sexual nature, unwelcome sexual advances, unwelcome requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment.

31. Stalking, defined as a person purposely and repeatedly following another person and engaging in a series of acts over a period of time, that alarms or annoys that person or that places that person in reasonable fear for his/her safety.

32. Hazing of a member or members of any organization. Hazing is defined as any action or situation that intentionally or unintentionally endangers the mental or physical health or safety of a student or that willfully destroys or removes public or private property for the purpose of

initiation or admission into an organization.

### **Fire, Firearms, Explosives and Safety Systems**

33. Possession, use, or storage of any firearms or other weapons, explosives, fireworks or incendiary, dangerous or noxious devices or materials as defined by NJ State laws and statutes on property owned or controlled by the university or at functions sponsored or supervised by the university.

34. Circulating a report or warning that property under university control or supervision may be subject to a bombing, fire, crime, emergency or other catastrophe, knowing that the report or warning is false.

35. Intentionally or recklessly burning or setting fire to or in any building or starting unauthorized fire on University property.

36. The illegal use or possession of (or tampering with) safety equipment

### **Drugs, Alcohol, Gambling and indecency**

37. Use, possession, or sale of marijuana, narcotics or dangerous, illegal or controlled substances or drug paraphernalia (except as expressly permitted by law).

38. To serve or make available alcoholic beverages to individuals under 21 years of age.

39. Possession or use of alcoholic beverages by individuals under 21 years of age.

40. Possession and/or consumption from a "common source" such as a keg or beer ball are strictly prohibited within the residence halls and Greek houses.

41. Unauthorized possession of an open container of an alcoholic beverage.

42. Unauthorized distribution of alcoholic beverages or possession of alcoholic beverages for purposes of distribution.

43. Drunken or disorderly behavior.

44. Gambling in any form on campus except as provided by law.

45. Lewd, indecent, or obscene conduct.

## **Student Help and Emergency Services**

### **Policies and Procedures for Preserving Academic Freedom**

Experience of the academic world indicates the desirability of reducing to writing the principles and policies relating to on-campus expressions of opinions or demonstrations. The following are set forth in the interest of ensuring due consideration of the privileges and obligations of all members of the Stevens community, undergraduate, graduate, faculty and staff:

1. The President, or his designated representative, has the responsibility for the administration of these principles and policies.
2. Academic freedom is an essential ingredient of institutions of higher education. This freedom must be exercised within the restraint that freedom of any one individual must not intrude upon or limit the freedom of others. Coercion in any form is not acceptable.
3. Full and open communication of points of view is welcome. For this reason there exist many channels and many forums on campus. All members of the Stevens community are expected to use these established channels to promote ideas, air grievances, and effect changes.
4. Peaceful demonstrations or similar actions will be allowed on the Stevens campus by Stevens personnel provided:
  - a. Such actions do not interfere with the normal operations and activities of the Institute.
  - b. Vile or offensive language is not used, either in oral or written form.
  - c. There is no harassment of individuals, either of a physical or oral nature.
  - d. There is no impairment or destruction of property.
5. Requests by student organizations or individual students for the use of Stevens property must go through the Student Council for approval. Similar requests from faculty or staff members are to be sent directly to the Wesley J. Howe Center Office with the approval of the appropriate department head.
6. If an incident arises in violation of the above stated principles and policies, those participating will be asked to cease and desist their actions or leave the premises. Upon their failure to comply with the request, the Institute will use appropriate disciplinary actions, including the full resources of the civil authorities to effect such compliance.
7. Any member of the Stevens community, student, faculty, or staff involved in a civil or criminal proceeding resulting from participation in a demonstration or incident on campus will be subject to disciplinary action on the part of the Institute to include such serious consequences as suspension or dismissal. Established appeal procedures will apply.
8. Non-members of the Stevens community participating in a proscribed demonstration or incident on campus will be considered trespassers and treated accordingly.
9. Nothing contained in the above policy and procedures is intended or shall be construed to limit or restrict the right of freedom of speech or peaceful assembly by any member of the Stevens community.

## **Safety on Campus and Firearms Policy**

### **Campus Security Police**

The primary duty of Campus Security Police is to provide a safe environment in which students can freely pursue academic interests, as well as to safeguard Stevens property. The members of Campus Security Police are commissioned by the City of Hoboken and have the power of arrest; many have been trained in the New Jersey Police Academy.

A minimum of three officers are on duty 24 hours a day. Security requires that you report all thefts, accidents, or incidents that occur on campus. Besides their normal duties, security officers also provide the following services: regulation of parking on campus; lost and found; and after-hours emergency service including emergency transportation to St. Mary Hospital. Students are asked to cooperate with Campus Security Police. If you plan a large on-campus activity, please notify Security at least a week in advance. Also, should any suspicious action be observed on campus, notify Campus Security Police immediately so that it may be checked out.

The Campus Security Police may be contacted at the Security Office located in the Gate House or at the Wesley J. Howe Center desk or by telephone 24 hours a day at 216-5105 or 216-5325 or by dialing 99 on a campus phone.

### **Behavior**

Students are expected to conduct themselves at all times in a responsible and mature manner. It is for this reason that there are so few hard and fast rules governing behavior on campus. Of course, all members of the Stevens community are expected to abide by the state and local laws. Occasionally the Dean of Student Life may discipline a student or a group of students who disregard the laws of the land, or rules and regulations of Stevens. Any such action may be appealed to the Non-Academic Committee on Appeals.

### **Possession of Firearms on the Campus**

The New Jersey Legislature, on Sept. 5, 1969, enacted a law prohibiting the possession of firearms by any person while on an Institute campus and making persons violating this act guilty of a high misdemeanor. The only exception will be those persons carrying valid gun permits or identification cards plus written consent from the governing officer of the Institute.

### **Fireworks**

The following is New Jersey Statute R.S. 21:3-2 covering the possession and use of firecrackers, etc. *"It shall be unlawful for any person to offer for sale, expose for sale, sell, possess or use, or explode any blank cartridge, toy pistol, toy cannon, toy cane or toy gun in which explosives are used the type of balloon which requires fire underneath to propel the same; firecracker; torpedoes, skyrockets, roman candles, bombs, sparklers or other fireworks of like construction or any fireworks containing nitrates, chlorates, oxalates, sulfides of lead, barium, antimony, arsenic, mercury, nitroglycerine phosphorus or compound containing any of the same or other explosives, or any substance or combination of substances, or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation, other than aviation and railroad signal light flares, except as in this chapter provided."*

It is also a violation of a federal statute to transport fireworks interstate.

### **In Case of Fire**

## **Fire Alarm Evacuation of Stevens Buildings**

You should be familiar with the location of your building's nearest evacuation route, and the location of alarm boxes. In the event of a fire, follow these instructions:

- a) Keep calm. If a fire occurs in your vicinity, pull the nearest alarm box and call the Center Desk at 216-5105.
- b) Walk quickly to the nearest stairwell exit and leave the building. Do not run. Do not use the elevator. Do not stop to gather any personal items.
- c) Assist any visitors in the area to the evacuation route.
- d) In the event smoke or excessive heat is encountered in one stairwell, cross to the other stairwell and continue your descent.
- e) If the exits are blocked, seek a temporary refuge behind a closed door. Pick a room with windows that open. If possible, open a window at the top and bottom. You can breathe at the lower opening and smoke and heat will escape at the top. Summon help by phone and/or by shouting and waving out the window.
- f) Please do not try to fight the fire before sounding the alarm and notifying the Center Desk. If someone is with you, one of you may fight a small fire while the other sounds the alarm. But remember, it is better to leave than to be trapped or overcome by smoke. Remember, sound the alarm immediately. All big fires started small. Keep calm. Remember: Know your evacuation route and alternate routes; know the location of alarm boxes and/or nearest telephone; report all fires immediately. All fires were small at their start! Don't use the elevators. Many fatalities have resulted from someone being trapped in an elevator. Keep calm!

## **Drug and Alcohol Policy**

All students are reminded that the legal age for consumption of alcoholic beverages in New Jersey and New York is 21 years old. Institute policy expects that students will comply with this law. Additional information on the alcohol and drug policy and on hosting large events at which alcohol is served is contained below.

## **Campus Drug Policy**

This represents a summary of Stevens' position on illegal drugs, and should be heeded by all students. There have been news stories, messages from the President of the United States, and warnings from governors and mayors about the dangers of drugs. We are proud that the Stevens student body is one that is relatively drug free. We use the word relatively because, while we know that the overwhelming majority of our students are not involved with drugs, we are not so naive as to believe that drugs do not exist on campus. However, according to the Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226, no one can receive federal funds or financial assistance if the school does not adopt and implement a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees. These comments now are addressed to those who might in some way be involved with drugs or who have friends with a drug involvement.

On September 23, 1986, the Stevens Board of Trustees adopted a drug policy of which all students must be aware. Stevens Institute of Technology will not condone the use, sale, or possession of illicit drugs or narcotics on property of the Institute, or on property of any affiliated organization recognized by the Institute. No warnings will be issued. An infraction will subject the student to disciplinary action by the Institute in the form of suspension or dismissal.

In addition, the student may be subject to prosecution under federal, state, and local law. On December 5, 1992, the Board of Trustees amended its most recent Policy Statement, adopted September 23, 1986, regarding the use, sale, distribution, or possession of illicit drugs or narcotics on the property of the college; to provide that henceforth the prohibition applies to all controlled substances whose use, possession, or transfer is regulated by law, and that violation of the Policy by any student will result in suspension or permanent separation from the Institute unless, in the sole judgment of the President, extraordinary mitigating circumstances compel the lesser sanction of probation; the purposes of this amendment being to strengthen the Board's Policy Statement, to reinforce the Institute's commitment to a drug free campus community, and to strengthen the Institute's 1991 Statement under the Drug Free Schools and Community Act of 1988 and amendments thereto;

It was further resolved that any student whose involvement with any controlled substance is unknown to the Institute, but who wishes to seek help in a timely way from the appropriate Institute offices in his or her effort to become free of any such involvement, is encouraged to do so, and may thus avoid being subjected to such penalties; any such student will be directed to the appropriate source of help within the Institute or from outside public/ private agencies in the vicinity; and it was also further resolved that the following statement shall continue to be made to all students: *"If you are using drugs now, stop. If you need help, it is available. Illegal drugs will not be tolerated on the Stevens campus."*

### **Sources of Help**

We strongly urge any student who has a drug problem to seek professional help. That is available to him or her on this campus. If you are aware of a friend or roommate who has a drug problem, urge him or her to reach out for assistance. There are support services here that can help. If we are not equipped to provide help in a specific area, we will find people who are. On campus, any student facing a problem can receive free confidential counseling. The Health Service Center, located in Jacobus Hall, can help with medical problems. The Office of Student Life in the Wesley J. Howe Center is a source of help and information about resources in the Hoboken area.

The message should be very clear, whether you hear it on television, read it in the newspapers or hear it from your parents and friends illegal drugs are extremely dangerous! If you are using drugs now, stop. If you need help, it is available. Illegal drugs will not be tolerated on the Stevens campus.

### **State and Federal Laws Concerning Drug Use**

- a) It is illegal to dispense, distribute, manufacture, or use a controlled dangerous substance. Violation in quantities of less than one-half ounce is a third degree crime with a fine up to \$50,000. A person who uses or is under the influence of any controlled

dangerous substance or possesses drug paraphernalia is defined as a disorderly person, which may carry a penalty of forfeiting the right to drive a motor vehicle in New Jersey for up to two years, and may be placed under supervisory treatment.

b) It is unlawful for any University employee, including work-study students, and assistants in research or instruction, to manufacture, distribute, dispense, possess or use controlled substances in the work place. Violations of such prohibitions are subject to penalties ranging from warning to permanent separation from the Institute. In addition, any employee convicted under a criminal drug statute for a violation occurring at the work place must notify the Institute within five (5) days of that conviction.

## **Policy Statement and Regulations on Alcoholic Beverages**

The legal drinking age in New Jersey is 21 years, as provided by NJSA 9:17 B-1. Related legislation is found in the NJSA 33:1-81.

In addition to these statutory provisions, members of the Stevens Institute of Technology community also need to be aware of the tort (civil liability) implications of dispensing alcoholic beverages in New Jersey. To wit, an individual or organization can be held legally liable for bodily injury or property damage resulting from selling, serving or giving of any alcoholic beverage to a minor or to a person under the legal age or to a person under the influence of alcohol.

### **Statement of Policy**

Stevens Institute of Technology has adopted and will enforce a policy on alcoholic beverages which has the following objectives:

1. Adherence to the law.
2. Minimization of civil liability risks for the Institute, its staff and students.
3. Inhibiting alcohol abuse.
4. Consideration for the rights of the responsible drinker and of the non-drinker.

### **I. General Regulations**

a) The privilege to use, consume or distribute beverages containing alcohol is given only to those of legal age. Such use, consumption and distribution are subject to the laws of the State of New Jersey, Hudson County and the City of Hoboken. Violators of State Alcoholic Beverage Control (ABC) regulations and/or these Institute regulations may be subject to arrest and to sanctions provided by law and by the provisions of these regulations.

b) No consumption, sale or distribution of alcoholic beverages is permitted out of doors on campus. This provision pertains to both individuals and groups. Exceptions may be authorized in advance by the Dean of Student Affairs for special circumstances, but the legal age of participants must continue to be enforced.

c) No consumption, sale or distribution of alcoholic beverages is permitted in any academic building including the Library. Exceptions may be authorized by the Dean of

Student Life in advance for special circumstances, but the legal age of participants must continue to be enforced.

d) No consumption, sale, storage or distribution of alcohol beverages is permitted at any public assembly or place of public assembly, including common areas in living units such as basements, lounges, foyers, bathrooms and corridors. Exceptions to this provision may be made for registered social functions approved by the Dean for Student Life in accordance with provisions stated in the complete alcohol policy. (See Licensed Events and Unlicensed Events in the complete Alcohol Policy.)

e) Any event where alcoholic beverages are sold or where any charge or donation is made for admission to the event will require a special Alcohol Beverage Commission permit as well as registration and approval by the Institute. (See Licensed Events in the complete Alcohol Policy.)

f) The Fraternity Insurance Purchasing Group, (FIPG), the major carrier of insurance for the fraternities and sororities of Stevens, requires that no Fraternity/Sorority funds can be used for the purchase of alcohol. It is also stated that no kegs/beer balls are allowed on Fraternity/Sorority property for any reason.

g) Intoxication is an unacceptable condition for any member of the Institute community. Any incident of public intoxication may be treated as an offense and reported to the appropriate authority.

## II. Living Units

No alcoholic beverages are permitted in the freshman Residence Halls. Other resident students and guests may consume alcoholic beverages in private living unit rooms if such consumption meets the conditions listed below. Failure to adhere to the following regulations will result in the termination of the gathering and/or judicial action.

a) Any person who consumes alcoholic beverages must be of legal drinking age.

b) The number of guests present does not exceed that which would endanger life or safety.

c) Excessive noise does not emanate from the room.

d) The occupants of the room assume full responsibility for the adherence to institute regulations for themselves and for their guests.

e) No kegs or "beer balls" or other bulk containers are permitted.

f) Persons may not transport open containers of alcoholic beverages, nor may they consume alcoholic beverages in hallways, foyers, stairwells, bathrooms or other public areas.

g) Alcoholic beverages may not be sold at any time in living units.

h) "Floor," "Hallway" or "Wing" parties involving alcohol are not permitted in living units. Absolutely no alcohol is permitted in any freshman dorms.

## III. Alcohol Abuse

Abuse of alcoholic beverages consists of excessive drinking and irresponsible conduct while under the influence of alcohol. Responsible use of alcohol may serve to enhance the social climate of the campus. Alcohol abuse reduces the quality of campus life and violates the rights of

responsible drinkers and non-drinkers. The following are offered as assessment of the rights of responsible drinkers and non-drinkers.

- a) The responsible drinker and the non-drinker have the right to expect that a host or hostess will have an adequate amount of non-alcoholic beverages and food available at a party.
- b) The responsible drinker and the non-drinker have the right to expect that their choice not to drink will be honored, without undue subtle or overt pressure.
- c) The responsible drinker and the non-drinker have the right to privacy, and to expect that privacy not to be invaded by manifestations of drunken behavior. Specifically, they have the right to quietness in and around their living quarters during normally quiet hours.
- d) The responsible drinker and the non-drinker have the right to safety. Specifically, they should not have their welfare endangered by a drinking or drunken person's irresponsible behavior.
- e) The responsible drinker and the non-drinker have the right to not be sexually harassed or abused.
- f) The responsible drinker and the non-drinker have the right to expect that their personal property or public property will not be damaged by drunken behavior. Further, they have the right to expect that if such damage occurs, the person responsible will be apprehended and held financially accountable for the damage, regardless of the stage of intoxication.
- g) The responsible drinker and the non-drinker have the right to an aesthetically pleasing environment. Specifically, the responsible drinker and the non-drinker should not be expected to clean up after an intoxicated person.

#### IV. State and Federal Laws

- a) The legal age to purchase and consume alcoholic beverages in the state of New Jersey is twenty-one.
  - b) An under aged person who purchases or attempts to purchase alcohol, or who misstates his/her age, or a person of legal age who purchases alcohol for an under aged person faces a conviction of disorderly person's offense, which incurs a fine of not less than \$100 and loss of license for 6 months. In addition, the judge may revoke a driver's license for six months from the date of conviction.
  - c) Legislation (PL 1992, Chapter 189) was signed into law by Governor Florio in late December of 1991 which increases the penalties for anyone below the legal drinking age of 21 who drives and is found to have even a small amount of alcohol in their blood system. The measure lowers the blood alcohol standard for anyone below the age of 21 from 1 percent to 0.01 percent. A driver convicted under this measure would forfeit the right to drive for 30 to 60 days, perform 15 to 30 days of community service and complete a program of alcohol education and highway safety. Minors who drive and have a blood alcohol content above 0.1 (meaning they are legally drunk) would continue to face even harsher that apply to drunk driving including a six-month license suspension for a first-time offender.
  - d) Anyone found to have an open container holding alcoholic beverages in his/her car faces a fine of \$200 for a first offense and a fine of \$250 plus 10 days of community service for each subsequent offense.

e) Someone who is under age and uses another person's ID card to obtain alcohol, or someone of legal age who gives his/her ID card to an under aged person so that he/she can obtain or purchase alcohol, faces a fine of up to \$300 or up to 60 days in jail.

f) A person who serves alcoholic beverages to a guest, knowing the guest is intoxicated, and may be driving, can be held liable if the guest inflicts injuries on another person through a motor vehicle accident.

## V. Final Note

The complete policy includes information about hosting large parties and events, and obtaining liquor licenses. You can obtain this complete policy at the Office of the Dean of Student Life Offices. Policy on Hazing

In the Joint Resolution No. 21 passed by the New Jersey Legislature, it was stated that there shall be a "Student's Statement of Rights and Responsibilities which shall outline acceptable and unacceptable behavior and activities in regard to pledge and rushing activities." Here at Stevens Institute of Technology we want to make all freshmen aware of this and other bills passed in the New Jersey Legislature.

In the bill No. 1126, also passed by the New Jersey Legislature, it is stated that 'no member of any fraternity, sorority, eating club or any other campus organization, or any other student, may engage in hazing activities'. In this same bill hazing is defined as "any activity, situation or conduct created intentionally or negligently, whether on or off-campus, which produces mental or physical discomfort, embarrassment, harassment or ridicule." It is also stated that any student who engages in hazing is "liable to disciplinary sanctions imposed by the institution, which may include suspension or expulsion from the school."

In order to prevent any student from being hazed, an "Anti-Hazing Compliance Form" was developed by the Greek Presidents Council in conjunction with the Dean of Student Life to make all students aware of their rights. Any student who believes he or she is being hazed by a member of the Stevens community should leave the situation he/she is in and immediately notify the Dean of Student Life. Disciplinary actions will be taken against those who participated in the hazing activities.

No student should feel pressured not to notify the Dean of Student Life in cases of hazing. The only way to prevent hazing from developing on the Stevens campus is to know that there will be students who do not want it, and that should be every student on this campus.

## **Sexual Harassment and Assault**

### **Policy Statement**

Stevens Institute of Technology prohibits sexual harassment in any form by any member of the Stevens community. Such conduct as defined by state and federal laws may result in disciplinary action up to and including dismissal and expulsion. For purposes of Institute policy, sexual

harassment is defined as unwelcome advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic status,
- (2) submission to or rejection of such conduct by an individual is used as a basis for employment or academic decisions affecting an individual, or
- (3) such conduct has the purpose or effect of interfering with an individual's work performance or academic performance or creating an intimidating, hostile or offensive working, living, or learning environment.

Specifically, no person shall imply or state, either directly or indirectly, to any individual, that an individual's refusal to submit to sexual advances will adversely affect any term or condition of a person's employment or academic status (e.g. continued employment, compensation, grades, professional future). Moreover, no supervisory employee or faculty member shall promise or suggest, either directly or indirectly, that a person's submission to sexual advances will result in improvement in any term or condition of employment or academic standing.

Other sexual harassing behavior, regardless of how conducted or communicated, even if done in the guise of humor, is also prohibited. Such behavior includes, but is not limited to, verbal abuse of a sexual nature (e.g. cat calls, sexual/sexist jokes, comments regarding a person's attire, body or reputation); offensive touching (e.g. brushing, grabbing, pinching); propositions; offensive sexual flirtations: displaying lewd or graphic material; or displaying or discussing materials pertaining to males or females in a demeaning manner.

The U.S. Equal Employment Opportunity commission has issued guidelines which treat sexual harassment as illegal sex discrimination under the Civil Rights Act of 1964. Stevens Institute of Technology agrees with the intent of these guidelines because effective relationships among faculty, staff and students must be based upon mutual respect.

### **Procedures for Handling Complaints**

Stevens has a Sexual Harassment Committee whose members have been trained to respond to complaints from any member of the Stevens community. If you believe that you have been subjected to sexual harassment you are strongly encouraged to act, and to act quickly.

- 1) Select the Sexual Harassment Committee Member with whom you feel most comfortable discussing your situation. All Committee Members will adhere to the strictest level of confidentiality possible. Additionally, at any point in time, Committee Members who are connected with a complaint will not participate in that particular case. An updated list of Committee Members is available from the Affirmative Action Officer's Office, Student Affairs and is posted on the bulletin board outside of the Human Resources Office.
- 2) The Committee Member will help you determine whether or not the problem can be handled informally. Informal avenues include a variety of approaches such as helping you talk with or write a letter asking the person to stop the harassing behaviors. Often an informal approach will stop the behavior to your satisfaction and the case can be closed without taking further action.

- 3) If the harassment is severe or an informal approach does not stop the problem, the situation will be handled formally. You will then select another Committee Member to help conduct an investigation into your complaint. To ensure an effective investigation, the team should consist of a male and a female Committee Member.
- 4) Within 30 days of your initial complaint, the investigation team will present its investigation results to the Sexual Harassment Committee for a hearing and determination. Both you and the accused will be present to answer any additional questions and/or make a statement. The committee will make a determination of guilty or not guilty and recommend appropriate actions.
- 5) If all parties are satisfied with the findings and recommendations of the committee, a disposition form is forwarded to the Affirmative Action Officer for review and determination.
- 6) If either party is dissatisfied with the committee's decision, an appeal can be filed within 14 days to the Affirmative Action Officer. The Officer can either determine that the harasser did not receive fair treatment and ask the Committee to review its findings, or determine that the Committee's suggested action was inappropriate and ask it to reconsider its suggested action. The Committee then meets again to either confirm or revise its original recommendations and forwards another disposition form to the Affirmative Action Officer for determination.
- 7) If still dissatisfied, either party may make a final appeal to the President following the procedures above. At this stage, an advisor or legal counsel may be present. The President may either accept or reject the Committee's and/or Affirmative Action Officer's recommendations.

When the case is closed, whether it is handled informally or formally, the final disposition form will be kept by the Affirmative Action Officer. In so doing, repeat offenders can be tracked for future reference but no copy will be added to his/her personnel/student file. If the situation is criminal in nature, outside authorities will be informed and case records will be added to the offender's personnel/student file.

## **Parking**

### **Hang Tags and Car Registration**

Due to limited parking facilities, freshmen, sophomores and juniors residing in the Stevens residence halls are not permitted to have a car on campus. Commuting students may, however, park cars on campus. All vehicles on campus belonging to Stevens students, faculty or staff must display a currently authorized hangtag on the rear view mirror. Hangtags are only valid for one semester; students must apply each semester for a new hangtag. Hangtags for the handicapped may be obtained for those parking spaces designated. Students can [apply online](#) for a hangtag. Students should pick up their hangtags at the Security Office located in the Castle, next to the babbio Center.

A hangtag does not assure the holder of a parking space.

### **Traffic Regulations**

### **Where to Park**

## **Parking Regulations**

### **Motorcycles, Motor Bikes, Motor Scooters**

### **Towing**

### **Violations and Penalties**

### **Fines**

### **Visitors**

Note: Stevens reserves the right to change any or all parts of these regulations as necessary. All changes will be published in the State. All students, faculty and staff members will be held responsible for regulations as printed here. Institute or commercial vehicles may travel or park on certain walkways. Private vehicles are not authorized in such areas.

## **Campus Offices**

### **Academic Support Center**

### **Alumni Office**

### **Cooperative Education**

### **Graduate Studies**

### **The Center for the Performing Arts**

### **Student Service Center**

### **Registrar's Office**

### **Financial Aid**

### **I.D. Card**

An I.D. Card will be issued during Orientation

### **Student Financial Services**

### **Office of Career Development and Cooperative Education**

## Office of Information Technology

*Computer Center*

*Computer Service Center*

## Student Health Service Center

## Student Health Insurance

## Counseling Center

## International Student and Scholar Services

### Student Life Office

The Student Life Office assists students in gaining the maximum benefits from the experience at Stevens. The Student Life Office, located on the tenth floor of the Wesley J. Howe Center, is responsible for student conduct and different aspects of student life on campus. The following services are provided by the Student Life Office:

#### *Discount Tickets*

The Office of Student Life carries discount tickets to Loews/Sony/Cineplex Odeon Movie theatres. The cost of the tickets is \$5.00. Additionally, Six Flags Great Adventure Tickets are available April thru October. Other discount tickets are often available for Broadway shows. Check with the Office for availability.

#### *Jacobus Student Union*

Jacobus Hall offers many facilities to Students. The Lounge, located on the first floor, is a common gathering place for students to watch videos from the lounge film library, play billiards, or even study to music on the house system. Club and student organizational offices are on the second floor including student publications offices, Student Government Association conference room and various club offices.

### **Stevens Technical Enrichment Program (STEP)**

STEP is a network of interrelated programs, services and activities that promote and support the academic, personal and professional development of Stevens' undergraduates participating in the program. Participants also include students who receive financial assistance through the New Jersey Educational Opportunity Fund (EOF) grant program. The outstanding and distinguishing feature of this component is its commitment to working with the "whole" student. STEP offers the following services and activities to its college and EOF participants:

*Individual and Group Tutoring* - freshmen and sophomores attend weekly reviews in the technical core courses. Any student may request a peer tutor and receive individual tutoring.

*Individual Counseling* – individual counseling is available to all students; students may receive personal, academic, financial and career counseling.

*Group Counseling* – freshmen and sophomores attend mandatory group counseling sessions each month

*Academic & Career Advising/Planning* – students receive assistance in selecting a major, reviewing career paths/options, evaluating job offers, and other career related advice.

*Workshops & Seminars* – a wide range of information relevant to the personal and professional development of students are offered through workshops and seminars. Presenters include professional workshop facilitators, corporate representatives, STEP alumni and staff.

*Peer Mentoring* - STEP freshmen are paired with upperclassmen that will assist them with the transition and adjustment process.

*Social Stress Relievers* – throughout the academic year STEP subsidizes social and cultural activities and trips that provide students with opportunities for fun, entertainment and relaxation.

*Scholarships/Internships and Summer Programs* – STEP obtains and disseminates information about scholarships, internships and special summer programs that are specifically seeking candidates from underrepresented groups.

The majority of STEP's college participants are selected prior to their entry to Stevens. However, any current Stevens undergraduate may apply to join the program. STEP's offices are located in the Wesley J. Howe Center, 5th floor.

## **[The Lore-El Center for Women in Engineering and Science](#)**

### **Fraternities and Sororities**

Some think of it as initiation and some may think of it as part of a traditional ritual, but legally it's called "hazing" and today groups recognize that it has no place in fraternity life. Stevens Institute of Technology endorses and adheres to New Jersey Statutes 2C:10-3 et. seq., establishing "hazing" as a disorderly persons offense and "aggravated hazing" as a crime of the fourth degree. Both offenses are punishable by imprisonment and/or fine under New Jersey law.

Freshmen are therefore advised that they must not submit to hazing under any circumstances, and are under an obligation to report any incidents of hazing or attempted hazing to the Office of the Dean for Student Life. Most fraternity nationals agree that hazing has no place in fraternity life and certainly is no way for anyone to test or to prove their friendship and loyalty. Now that you understand the ground rules, following is a list of the fraternities and sororities you will find on campus along with descriptions provided by the members.

### **Fraternity/Sorority Directory**

**Name Address Phone**

Alpha Sigma Phi 903 C.P.T. 659-9763  
Beta Theta Pi 812 C.P.T. 659-9502  
Chi Phi 801 Hudson St. 659-9792  
Chi Psi 804 C.P.T. 798-2027  
Delta Phi Epsilon 831 C.P.T.  
Delta Tau Delta 809 C.P.T. 659-7198  
Omicron Pi Room in Jacobus  
Phi Sigma Kappa 827 Hudson St. 798-9725  
Phi Sigma Sigma 835 C.P.T. 659-9492  
Sigma Nu 806 C.P.T. 659-9565  
Sigma Phi Epsilon 530 Hudson St. 656-9813  
Theta Xi 805 C.P.T. 798-9717

**Campus Services****Athletic Facilities**

The Physical Education Department coordinates the use of the athletic facilities on campus. The gymnasium houses basketball courts, a pool, an exercise room with free weights, as well as Universal weight machines, racquetball courts, lockers and showers for both men and women. All equipment is issued from the gymnasium. Training rooms for the care and treatment of athletic injuries are also located in the gymnasium. A Stevens identification card must be used to check out equipment.

Other campus facilities include tennis courts behind the Married Student Apartments and Jacobus Hall; and a platform tennis facility behind Jacobus Hall. The John A. Davis field is also available for touch football, softball, soccer, lacrosse, jogging and general recreational activities when not being used by intercollegiate teams or intramural. Field lights are available. Outdoor volleyball and basketball courts are also accessible.

For more information regarding the Athletic Facilities, as well as information about campus sports teams, please click the above link.

**Campus Store**

All required books for graduate and undergraduate courses are stocked by the Campus Store, located on the first floor of the Wesley J. Howe Center, and are available shortly before the start of each semester. If you want a book which is not in stock, the store will order it. Aside from books and school supplies, the store carries many other items, including a varied line of health aids, and cosmetic supplies and snacks. Paperbacks and reference books can be ordered on request if out of stock. The Campus Store also sells a wide variety of Stevens logo clothing and novelties. Anything necessary for your computer, from diskettes to manuals and academically priced software is handled through the campus store. American Express, Visa and Master Cards may be used to make your purchases at the Campus Store. You can also shop online at [www.stevenscampusstore.com](http://www.stevenscampusstore.com).

**Center Desk**

This is a 24-hour operation for the benefit of the Stevens community. The person at the reception desk receives and aids visitors to the Institute; contacts security in the case of emergency; keeps

an updated list of campus phone numbers; room assignments, and mailbox numbers; lends Game Room equipment; posts activities occurring in the Center; fills out residence maintenance reports; lends keys to student offices (with proper membership cards or identification); posts notices on the Center bulletin board (opposite Campus Store) which is available for sales ads, on-campus and off-campus activities and services announcements; receives non-business hour calls to the Institute; refunds money for malfunction of any vending machine on campus; and makes change.

### **Commuter Services**

Commuters at Stevens are a special breed of students, and they deserve their own special section. This section will familiarize commuters with this lifestyle, and help make the adjustment as pleasant as possible. There is also a very active student organization, the Stevens Commuter Council, which represents the interests of commuting students, helps orient new commuters, arranges social activities and makes sure that commuters get a fair shake in all aspects of student life.

There are two basic ways to commute to Stevens public transportation (trains and buses) and private transportation (car or car pools).

New Jersey Transit offers students discounted monthly commuter tickets. Forms available at the Hoboken terminal must be signed at the Registrar's Office, and student tickets may be purchased on the first or the last day of the month. The commuters' meeting during orientation offers the chance to link up with fellow students in your neighborhood to form car pools. Here you will receive an application for a parking sticker. Freshmen who live on campus are denied this privilege to park on campus. Please abide by the rules and regulations found in the parking section of this handbook.

Lockers, located on the first floors of Morton and Pierce, are available to commuters on a first-come, first-serve basis. During orientation lockers may be reserved for a small fee, payable at the Campus Store. Students must provide their own combination locks. Occasionally, an upperclassman may secure a lock on a temporary unclaimed locker to avoid the rental fee. After a fair warning, the lock will be removed by the administration. The library, opening at 8:30 am, offers study rooms and cubicles on the second floor as well as a slightly noisier first floor area for possible study group meetings. There are also lounges available in the first floor of Jacobus and Hayden Halls, and the first floor of the Wesley J. Howe Center.

Although you commute you can eat on campus. Colonel Johns and the cafeteria, located in the Wesley J. Howe Center, offer food to all Stevens students. You can get on a meal plan like the residents, pay with cash, or get a declining balance through the Business Office.

### **Dining Services**

The Pierce Dining Room is currently under the management of the ARAMARK Corporation. They are responsible for all cafeteria functions, including catering services for special events. The magnetic strip on the back of your I. D. admits you to the Dining Hall. To keep the dining room running efficiently and inexpensively, students are expected to cooperate in the following manner:

- 1) Do not remove food from the dining room for later consumption. This will cause an increase in cost.
- 2) Do not take more than you can eat. Wasting food will take its toll in the form of higher prices. Unlimited seconds are available on most items and a variety of special features is offered throughout the semester.
- 3) Do not remove china, silverware or glass from the dining room. The replacement of lost items will result in an increase in cost. Anyone who needs special meals can arrange for them with the management, additional charges may apply. All students are urged to join the

Food Committee to have a say in the food policy on campus. Contact your Interdormitory Council Representative.  
Please use the above link for current meal plans.

Access catalogs, databases, order forms, and general library information from our Web site.  
*Service Philosophy:* The S.C. Williams Library offers just-in-time service tailored to the needs of Stevens faculty, students and staff. This model maximizes usage of Library materials and serves individual information needs. Using networked computers, students, faculty and staff can access bibliographic and full-text databases to retrieve references to millions of books, articles, patents, theses, conference proceedings, technical reports and statistics. The databases are available 24 hours a day.

*Information Services:* Information Specialists are available to members of the Stevens community to do the following:

- \*assist in library research;
- \*visit departments for one-on-one or group instruction;
- \*teach students the effective use of library resources;
- \* provide customized database searching by appointment.

*Document Delivery Services:* Document Delivery plays a vital role in the Library's just-in time service model. With access to the most advanced worldwide electronic delivery systems, the Library can fulfill almost any request for books or other documents.

*Metropolitan Area Resources:* The S. C. Williams Library is conveniently located directly across the Hudson River from New York City, where important publishers, bookstores, and major research libraries provide additional resources for students, faculty, and staff.

*Cultural Services:* The Library functions as a cultural campus center offering a wealth of art works, mechanical models, special collections, and musical recitals. The Library's art collection includes two works by Alexander Calder, a 1919 Stevens graduate: the "Stevens Mobile," created and presented by Calder, who developed this art form, is exhibited in the three-story Great Hall; a jagged black metal stabile, "Hard to Swallow," is on Level II. "Safari," a mural by Pierre Bourdelle, an internationally renowned craftsman and teacher, is exhibited above the

Information Services office. His cast aluminum "American Spread Wing Eagle" adorns a south-facing exterior wall. A stunning three-part gilded bronze work designed by American sculptress Mary Callery, called "Moon and Stars," hangs over the entrance portico.

On the front lawn is Anna Hyatt Huntington's magnificent sculpture, "The Torch Bearers."

*Special Collections:* A collection pertaining to Leonardo da Vinci is one of the finest accumulations of manuscripts, notebooks, and drawings in facsimile available for the use of scholars, media professionals, and humanities students.

The Library also houses manuscripts, drawings, artifacts, and monographs by and about Frederick Winslow Taylor, Class of 1883, who originated Scientific Management. Furniture from Taylor's home is also included in the collection.

Additional holdings of the Library include the Stevens archives, the original construction drawings for the Civil War ironclad U.S.S. Monitor, and treasures from the Stevens family 1854 "Castle." The four-story Library building, a showplace in library architecture, was designed by Perkins & Will. It is dedicated in memory of Samuel C. Williams, Class of 1915.

### **Music Facilities**

The Performing Arts Department, is located on the fourth floor of the Center, offers some of the most rewarding activities on campus to those with musical abilities and to those with an interest or appreciation of the art. The department takes an active interest in any other musical endeavors in which students are interested. In the past these have included smaller instrumental groups, such as a woodwind trio, brass ensemble or solo performances. The department will lend full support to all students who display an interest. It also provides listening and practice facilities for the student body in general. There is a stereo system available for students to listen to their own records or any of the records in the record library. Additional listening is also available via the CD-ROM on the general use computer. The Department also owns most of the larger instruments available for student practice, including three pianos, tubas, French horns, baritone horns, E-flat clarinet, baritone saxophone, string bass, a full percussion set and a custom built Rodgers organ. The newest instrumental addition to the department is a harpsichord built by two alumni. Along with these facilities you have access to the library of music books and sheet music. In addition, the department sponsors the Jazz Band and the Stevens Choir.

### **Post Office**

The Castle Point Station provides regular services (stamps, etc.) and special services (money orders, registered mail, etc.) daily except weekends and holidays from 9:00 am to 4:00 pm. Student payroll checks are also cashed at the Post Office. Your mail will be delivered to your mailbox in the post office. All correspondence should be addressed:

*Name*

*S-xxx (your box number)*

*Stevens Institute of Technology*

*1 Castle Point on Hudson*

*Hoboken, New Jersey 07030*

### **Print Shop**

The Print Shop can reproduce copy, such as a resume. Composition equipment is available to set up jobs from a customer's rough copy. There is a charge for this service. Stock illustrations on various subjects are on file. Enlarged or reduced copies of these can be made to fit a layout. Booklets or reports can be collated and stapled, or folded and bound after printing. Tickets and cards can be numbered.

### **Schacht Management Laboratory**

The Lawrence Schacht Management Laboratory provides the Stevens person with facilities to learn and practice business world skills in realistic environments: to learn the arts and science of making effective presentations, to understand and improve interpersonal and organizational skills, to develop the computational skills needed in today's competitive world, and to conduct research in management.

## **Clubs and Activities**

You are always welcome to participate in the many clubs and organizations on campus. A brief description of some of them are on the following pages. The level of activity and participation varies from year to year. Check The Stute for meeting times and events. To get in touch with club leaders, or to start a new organization, contact your Student Council Representatives or the Office of the Dean for Student Affairs. To reactivate a club that's "on the books," but inactive, you should also contact the SGA or the Office of Student Life. Some inactive clubs own equipment or have files on previous activities that are just waiting for students to help get off the ground again.

### **Administrative Organizations**

Athletic Association  
Commuter Council  
Co-op Student Council (CSC)  
Ethnic Student Council  
Inter Fraternity Council  
Greek Presidents Council  
Honor Board  
Inter Residence Council  
Network Review Board (NRB)  
Panhellenic Council  
Student Government Association (SGA)  
Student Review Board (SRB)

### **Ethnic and Religious Organizations**

Black Student Union (BSU)  
Chinese Student Association (CSA)  
Christian Fellowship  
Filipino Association  
Hellenic Student Association  
Indian Undergraduate Association

Korean Student Association (KSA)  
Latin American Association (LAA)  
Muslim Students Association  
Newman Association  
Stevens Hillel  
Vietnamese Student Association

**Fraternities**

Alpha Sigma Phi  
Beta Theta Pi  
Chi Phi  
Chi Psi  
Delta Tau Delta  
Phi Sigma Kappa  
Sigma Nu  
Sigma Phi Epsilon  
Theta Xi

**Honor Societies**

Alpha Epsilon Delta  
Eta Kappa Nu  
Gear and Triangle  
Kappa Theta Epsilon  
Khoda Senior Honor Society  
National Soc. for Collegiate Journalist  
Pi Tau Sigma  
Tau Beta Pi  
Theta Alpha Phi

**Performing Organizations**

The Brass Ensemble  
The Stevens Choir  
The Jazz Ensemble  
Stevens Dramatic Society (SDS)

**Professional Societies**

American Chemical Society (ACS)  
American Institute of Chemical Engineers (AIChE)  
American Society of Civil Engineers (ASCE)  
American Society of Engineering Management (ASEM)  
American Society of Mechanical Engineers (ASME)  
Institute of Electrical and Electronics Engineers (IEEE)  
National Society of Black Engineers (NSBE)  
Society of Automotive Engineers (SAE)  
Society of Biological Studies (SBS)  
Stevens Health Professionals Society  
Society of Hispanic Professional Engineers  
Society of Physics Students  
Society of Women Engineers (SWE)

**Publications and Media**

Amateur Radio Club  
The Link - Yearbook  
Observations - Literary Magazine  
The Resume Booklet  
The Stute - Newspaper  
WCPR - Radio Station

### **Sororities**

Delta Phi Epsilon  
Omicron Pi  
Phi Sigma Sigma

### **Student Government Association Committees**

SGA Budget  
SGA Political Action  
SGA Financial Committee  
SGA Publicity  
SGA Movies  
SGA Scheduling  
SGA Social

### **All Other Organizations**

Ambassadors  
Anime  
Gamers Club  
Philosophy Club  
Photography Club  
Radio Control Car Club  
SAVE (Environmental)

### **Administrative Organizations**

The *Athletic Association* is composed of the captains of all varsity teams at Stevens. They meet once a month to discuss policies and problems with athletics. They also plan the Sports Dinner in the spring to honor all the members of varsity sports. Commuters need not feel left out of campus life at Stevens. Their needs are ably represented by their elected officers on the *Commuter Council*. The Commuter Council sponsors activities for commuters, and has a seat on the Student Council. They have also represented the commuter's point of view in various campus forums on topics ranging from food service for commuters to parking concerns.

*Co-op Student Council* CSC is open to all co-op students. The council was organized to promote co-op at Stevens, assist the co-op staff in improving the program and represent co-op students in Student Council affairs.

*Ethnic Student Council* was founded by Tom Grudio in 1988. The objectives were to coordinate efforts of all the Ethnic Clubs at Stevens, to coordinate efforts between the administration and clubs, to encourage membership in the clubs, and to stimulate interest in different cultures among the members of the Stevens community. Currently there are nine ethnic clubs: Black Student Union (BSU), Chinese Student Association, (CSA), European Community (EC), Filipino Association, Hellenic Student Association (HSA), Indian Undergraduate Association (IUA), Korean Student Association (KSA), Latin American Association (LAA), and Vietnamese

Student Association (VSA). Each ethnic club has many activities. There are volleyball and bowling tournaments as well as food sales among the clubs. There are also cultural parties: Chinese and Vietnamese New Years, Greek Night, Latin Night, Reggae Night, Holi Festival etc. Lastly there is the annual International Day where both undergraduates and graduates get together to show their national pride with their food, costumes, and drinks.

*Greek Council (GC)* is the governing body of the (10) fraternities and (3) sororities at Stevens. The Council encourages a spirit of unity and cooperation among the various fraternities and sororities and their members, for the greatest benefit of the fraternity system. It also serves as the voice of the fraternity men and sorority women on campus to the Board of Trustees, the administration, the faculty and the undergraduate student body in all the affairs affecting fraternity and sorority life. The GC consists of the representatives of each fraternity and sorority as voting members and an executive committee consisting of the President, Vice President and Secretary/Treasurer. The GC sponsors two fraternity weekends each year. It arranges schedules and supervises athletic competition between the fraternities in football, basketball, softball, volleyball, squash, bowling, ping pong and tennis. The GC distributes review sheets to freshmen before most major tests. The fall rush period is proctored by the Council to ensure that no fraternity or sorority abuses its privileges. The goals of the Greek Council are well stated in a sentence from the preamble of its constitution: *"To advance, in the interest of the fraternity system as a whole, the principles of honor, character, democratic self-government, the responsibility to fraternity, institute, community and country, to provide opportunities for the development of social maturity, intellectual curiosity and student leadership and initiative"*.

*Honor Board:* *"The measure of man's real character is what he would do if he knew he would never be found out."*- Thomas Babington Macaulay. The Honor System at Stevens was introduced in 1908. Its objectives are to ensure that students' work is their own and performed in an atmosphere of integrity. It promotes, both in the individual students and in the campus community as a whole, a sense of honor, preparing students for the professional world where it is assumed their work and recommendations are their own and unbiased. On occasion, someone's honor may be questioned; it is at this point that the Honor Board steps in. The Honor Board investigates the situation with the intent of gathering the facts and allowing the person to express his or her side of the story. If the facts warrant it, the case may go to trial and all of the facts are presented to a jury of the defendant's peers. The Honor Board never convicts anyone of a wrongdoing; the jury decides the case. Without the Honor System at Stevens, a person would have no reasonable recourse of defense if accused of acting dishonorably by a professor or someone else. The accuser's word, not the decision of peers who have heard all the facts, would determine whether a person suffers the penalties of alleged guilt. The Board is comprised of 20 students, five from each class. Their names and box numbers are posted near the post office. Do not hesitate to contact any of them with any questions or suggestions you may have.

Formed in 1959, the *Interdormitory Council* is the student governing body for all residents in the Residence Halls. The IDC acts as a liaison between the Residence residents and the Stevens administration, and has been instrumental in formulating hall policies. The IDC is involved in room assignments, room changes, resident discipline, and also other matters concerning the halls. The hall vacuum cleaners are also provided by the Council. The IDC is composed of an executive council and individual Residence councils. The Council as a whole sponsors parties and barbecues for the entire campus to enjoy. It also designates subcommittees to monitor various aspects of campus life affecting resident students.

Chief among these is the Food Committee, which works with the Dining Service. See them with your cafeteria complaints and suggestions.

*Network Review Board (NRB)* investigates reported cases of abuse of the campus network. The board consists of representatives of the four undergraduate classes, the graduate school, the Honor Board, and other students. Most reported cases of 'abuse' result from ignorance. It is the responsibility of each student to be aware of the policies regarding network use. A copy of the current network policies can be obtained by calling the Manager of User Services, in the Computer Center in the basement of the Library.

*Pan-Hellenic Council* unites the Greek women on campus. It is composed of an executive board and six elected voting members. It was established in 1990 and is comprised of the members of Phi Sigma Sigma, Delta Phi Epsilon, and Omicron Pi. The Pan-Hellenic Council is the governing body of these two national and one local sororities in matters concerning Rush. The three sororities have different philanthropic and social events, but Panhel is there to bond them together to further the goals of Greek life for women on the Stevens campus.

The *Student Government Association*, originally *SGA*, was instituted in 1912. The SGA oversees the operation and funding of all student clubs and organizations. It also disburses the Student Affairs Fee (SAF) and the Student Project Fee (SPF). The money collected by the SAF is split among the various organizations recognized by SGA to fund events for the whole campus, such as mixers and lawn parties, as well as Boken. The SPF, started in 1991, is a fee collected every semester for the funding of projects the students want to see. The first project for this fund was the Bowling Alley which has already been built. The voting members are comprised of the executive council, representatives from recognized Student Organizations (RSO's), and class representatives. Various subcommittees of the SGA such as social, financial, movie, etc. are instituted and run by Executive Committee appointments. Meetings are usually held every Sunday at 8:00 pm in the Jacobus Conference Room (2nd floor) and everyone is welcome to attend.

### **Ethnic and Religious Organizations**

Although composed primarily of African-American, Caribbean, and Hispanic students, the *Black Student Union (BSU)* is not confined to only these groups. The BSU strives to promote, explore, investigate and exhibit African culture in the Diaspora. The BSU sponsors events on campus open to all students such as speakers, cultural dinners, movies, and annual jazz or reggae nights.

*Chinese Students Association (CSA)* is a social club open to the entire Stevens community. The main interest of the CSA is to offer and promote Chinese culture. CSA is one of the most active clubs on campus. Throughout the year, the club holds parties, sports events, food sales, Chinese movies with English subtitles, and various other activities, including a year-end trip.

*Christian Fellowship* is an interdenominational Christian organization. Its purposes are the promotion of personal Christian growth and sharing Christ's message with others. They hold regular meetings on Wednesday evenings at 9:00pm in Morton 103. The meetings vary from Bible studies and guest speakers to pizza parties and game nights. There's always great singing, sharing, and fellowship. Special activities include dinners, bowling, ice cream parties, ice skating, and canoeing. All are welcome to attend the meetings and activities.

*Filipino Association* was formed to promote Filipino culture on campus. The organization is open to all members of Stevens.

*Hellenic Student Association* allows members of Greek descent to get together and offers other students the opportunity to learn about Greek heritage. Along with colorful festivities and culture

that exists comes ethnicity and they say; "*variety is the spice of life...*" The primary aim of the *Indian Undergraduate Association (IUA)* is to promote its culture at Stevens. It hosts activities such as food sales, parties, radio shows and lunch at an Indian restaurant. The IUA provides an opportunity to those interested in Indian culture and is open to all members of the Stevens community.

The purpose of this *Korean Student Association (KSA)* is to familiarize incoming Korean students with life at Stevens, to promote their participation in the activities and organizations at Stevens for the welfare of the students and the Institute as a whole, to provide guidance and scholastic assistance, and to promote Korean culture by sponsoring various activities involving the entire student body.

*Latin American Association (LAA)* serves to promote the Latin American culture within the Stevens Community. There are presently 70 members, including non-Latin Americans, who participate in many campus LAA activities. The activities sponsored by the LAA have included the semi-annual Salsa-Disco-Rock party, films, theater outings, softball, volleyball, racquetball teams, and speakers.

*Muslim Student Association* is set up to serve the unique needs of the Muslim Students at Stevens and to promote recognition of Islamic culture and traditions.

*Newman Association* has been a part of campus life at Stevens for over 50 years. Newman takes its name from John Cardinal Newman, an English Roman Catholic scholar of the late 1800's. He advocated the compatibility of theology and scientific investigation. As a religious organization in the Roman Catholic tradition, Newman enables spiritual and personal growth fostered by Christian witness, prayerful worship, pastoral care and presence of all students on campus. Mass is celebrated every Sunday evening at 7:00pm in Hayden Lounge. A non-fundamentalist Bible Study Group and other activities are held at times posted in NEWMANASSOCIATION in "Notes". All are welcome.

*Stevens Hillel* is a social group with religious and non-religious activities for the Jewish community on campus. Activities include Rosh Hashana dinner, Succoth dinner and a Hanukkah party, along with films and concerts.

*Vietnamese Students Association (VSA)* will help all Oriental and Vietnamese students to budget time for study and entertainment. Volleyball and soccer are also offered.

### **Fraternities**

*Alpha Sigma Phi* was founded in 1854 with one goal which is plainly stated in the title of our pledge manual, "*to better the man.*" We who have joined together as brothers at Alpha Sigma Phi have done so because we saw an opportunity to make better men of ourselves. Alpha Sigma Phi is an expanding house. We consistently have the highest fraternity cumulative G.P.A. Alpha Sig occupies and owns a house at 903 Castle Point Terrace.

*Beta Theta Pi* was founded on August 8, 1839 at Miami University in Ohio. The Stevens Sigma chapter was formed when the defunct Alpha Sigma Chi combined with Beta Theta Pi on February 15, 1875, and was chartered on November 1, 1879. Since its inception, Beta Theta Pi has risen to the top of the list of the nation's fraternities by virtue of its pioneering spirit and zealous accomplishments. The strength of the general fraternity is directly proportional to the strength of each of its individual chapters. In this respect, there is little doubt about the strength of the Stevens chapter.

The green gate on the corner of 8th and Hudson Street, across from the athletic field, is the residence of the Mu Chapter of the *Chi Phi* Fraternity. Chi Phi is an outgrowth of the Chi Phi Society which was founded in 1824 at the Institute of New Jersey. Thus, Chi Phi was the first

Greek letter social fraternity in existence. It is today, as it was in the beginning, dedicated to the principals of brotherhood and friendship. We are men of diverse interests, yet we enjoy each other's company.

Stevens became the 23rd addition to the selective growth of *Chi Psi* when a local society called Alpha Xi was established here. Some of the members knew Chi Psi at Rutgers and approved heartily of the spirit of that fraternity. They decided to apply for a charter, which was granted after a two year wait on February 14, 1883. At Stevens and elsewhere, the term "Lodge" refers to the Chi Psi house. The Lodge at 804 Castle Point Terrace was purchased from a family who had the house since it was built more than 100 years ago.

A fraternity is the answer to a man's desire to have friendly and helpful companionship. It attempts to supplement the rigorous academic program of the Institute with activities not offered to the student body in general. It acts as an aid to the social, moral and personal development of its members. In essence, a fraternity attempts to provide a home away from home for its members and pledges. From 1874 to the present, Rho Chapter of *Delta Tau Delta* Fraternity has been meeting these objectives in the Stevens community.

The strongest attribute of *Phi Sigma Kappa* is the closely-knit brotherhood that exists. When you leave the fraternity, you will have many remembrances of good times and most importantly, life-long friendships. At PSK, you will find a variety of personalities and activities.

Most of our brothers live in the house, which is owned by our Alumni Association. The brothers of the Gamma Delta chapter of *Sigma Nu* welcome the freshman class to Stevens, and hope that many of you will discover the advantages of fraternity life. Our chapter is a very strong one. Our brothers are united by a commitment to Sigma Nu Fraternity, our house, and each other. We participate in all GC functions, and field competitive teams in all GC sports.

*Sigma Phi Epsilon* occupies two four-story buildings, 528 and 530 Hudson Street Brotherhood is an important word in fraternal living. At Sig Ep, we try to have a well-rounded house, with people excelling and taking an interest in many campus activities Sig Ep doesn't try to force one to turn out a particular way. Rather, emphasis is placed on the all around development of the individual.

Stevens' first fraternity, the Gamma Chapter of *Theta Xi*, looks to its second century with the same kind of hard work and dedication that exists in all 97 nationwide chapters. The brothers of Theta Xi would like to extend a personal invitation to all too carefully examine us and decide if they would like to make Theta Xi Fraternity a part of their lives.

### **Sororities**

On Nov. 4, 1982, Stevens witnessed the emergence of its second sorority, Gamma Delta. As the sisterhood grew, we felt the need to expand, and expand we did. We are now a member of *Delta Phi Epsilon* National Sorority. The sisters of Delta Phi Epsilon share a bond of friendship that cannot compare to anything else. We enjoy doing a lot of activities together; from taking trips into the city, to just playing on an GC sports team. There's always something to do and someone to do it with. We pride ourselves on the bond we share, a commitment that goes beyond all the hard work at Stevens.

*Omicron Pi* was founded at Stevens Institute of Technology in the spring of 1987 by eight women who had been part of the Little Sister program of the Alpha Sigma Phi fraternity. They saw the need to expand the fraternal system as it stood then, any organizing a group of independent women with unique goals and ideas that would benefit the campus in ways that were previously being addressed. In our eight years of existence, we've worked hard to prove that a local sorority could not only survive on this campus but also become an integral part of it.

We've also shown unity with the other sororities and fraternities by holding offices in both the Greek Council and the Pan-Hellenic Association. We share a bond of "*Friendship, Loyalty, and Love*" that will last us a lifetime!

In 1977, Zeta Omega was started as a local sorority. On February 28, 1982, Zeta Omega became part of the national *Phi Sigma Sigma* and had the privilege of becoming the first national sorority in the history of Stevens. Many of the sisters are active in a variety of organizations on campus, such as the Stute, Gear and Triangle, Women's Fencing, SGA, The Link, and the Honor Board. We firmly believe, as our National states, "*The sorority does not form the individual, but the individual forms the sorority.*"

### **Honor Societies**

*Alpha Epsilon Delta* is the pre-med honor society of Stevens. Those interested in pre-med, and who have good grades should contact the Student Council on how to become recognized by the organization. *Eta Kappa Nu*, the electrical engineering honor society, established a chapter on the

Stevens campus in 1984. Membership is based on scholarship for students and on outstanding leadership in the field of electrical engineering for post-graduates. Juniors must be in the upper quarter and seniors in the upper third of their class to qualify for membership. Outstanding participation in extracurricular activities at Stevens is prerequisite to invitational membership in the *Gear and Triangle* society, unique to Stevens. Students in their fourth term or later who have vigorously taken part in extracurricular life are eligible for membership in the organization. Gear and Triangle recognizes similar enthusiasm in other students, in conjunction with the Dean's Office, by publishing the Dean's Activities Honors List. Elections are held late in the spring. *Khoda* is Stevens' Senior Honor Society. Selection of members is invitational in the sixth and seventh terms and includes the leaders of all major campus activities. Even though its achievements include the organization of the Student Council, its work is primarily secret, and only the results are generally made known. Elections are held late in the spring term.

Membership in the *Society of Collegiate Journalists* is accorded to students who have excelled or shown superior drive in student publications. The Society of Collegiate Journalists serves in an advisory capacity to the Student Council as well as to member publications. *Pi Tau Sigma* is a National Honorary Mechanical Engineering Fraternity and is a member of the Association of Institute Honor Societies. The Stevens Phi Omicron Chapter was installed here in 1986. Induction into the Fraternity takes place each spring following a pledge program. Membership into the honorary Fraternity is based upon scholastic record and other qualities including leadership, trustworthiness, dependability, and industry departmental activities and to develop leadership qualities.

*Tau Beta Pi* is a national engineering honor society. Its purpose is to honor those students of engineering and science who have distinguished themselves by outstanding scholarship and exemplary character. Each semester eligible juniors and seniors are voted upon by the current membership. Tau Beta Pi provides services to the Stevens community such as compiling, preparing and selling (for a minimal fee) past final examinations and answers. *Theta Alpha Phi* is an honorary dramatic fraternity founded in 1960. Stevens (New Jersey Alpha) was the first technical school of any kind to be granted a charter. Membership in TAP is achieved by accumulating points during the two-drama society shows produced each year, and is open to crewmembers as well as to actors and actresses. Watch for a show orientation weekend.

### **Performing Arts**

*Brass Ensemble* is a group of students who organized themselves to perform chamber music for special occasions.

*Stevens Choir* requires no previous singing experience. The rehearsals are Monday and Thursday evenings, from 6:30 to 8:30 pm. The club, which is one of the finest groups in the collegiate field, is directed by Bruce Rogers, who also serves as arranger-in-residence. The material for the club is most diversified, ranging from classical to religious to the latest popular songs. The club performs throughout the Northeast, often going on overnight and weekend trips to sing joint concerts with other colleges. The Glee Club is composed of 60 to 70 men and women, from whom soloists and small vocal groups are selected. *Jazz Ensemble*, composed of 18 students, is open to all. The group rehearses Wednesday evenings from 7:00 to 9:00 pm. Their library is one of the finest. It includes jazz of many styles from the music of the big-band era to the modern jazz now being developed by artists such as Thad Jones and Mel Lewis. The Ensemble gives concerts both on and off campus.

*Stevens Dramatic Society*, established in 1910, is the oldest active student organization on campus. Theater was introduced to Stevens in 1890. The production of plays in the Stevens Theater is handled by students themselves. New members are always welcome to take part in acting roles, scenery design, set construction, lighting, sound, publicity or any of the other many tasks needed to keep SDS productions successful. In fact, some of the best shows were under student direction and every show has a student producer.

### **Professional Societies**

*American Chemical Society (ACS)* is a national professional society for chemists and chemical engineers. Membership in the Stevens Student Affiliate Chapter of the ACS is open to any undergraduate interested in chemistry or chemical engineering. Activities of the group include plant trips, luncheons, and workshops.

*American Institute of Chemical Engineers (AIChE)* is comprised of the majority of the chemical engineering students at Stevens. Membership is open to everyone, and interested students are encouraged to join early. Activities include trips to a refinery and a chemical company each year, and a few guest speakers each semester. Their topics range from finding a summer job to new chemical processes. In addition to these, there is a sectional meeting each month with the AIChE at nearby restaurants, where members can meet people in the industry and listen to speakers on topical subjects.

*American Society of Civil Engineers (ASCE)* is composed of undergraduates with a concentration in or an interest in civil engineering. The organization promotes civil engineering on campus, provides educational and social services for its members, and sponsors lectures and trips throughout the school year. The first chapter of ASCE held its organizational meeting on the Stevens campus.

*American Society for Engineering Management (ASEM)* is the national professional society for Engineering Management. Engineering Management is a multi disciplinary program that provides a blend of engineering and business subjects. Membership in the Stevens student organization is open to all undergraduates, of all disciplines. The ASEM helps prepare students for careers in engineering and technology management. The official ASEM publication is the *Engineering Management Journal*, which is available to all members. The student chapter hosts guest speakers each semester and helps the ASEM NJ/NY member chapter with their programs, which is also available to students. The Stevens Institute of Technology student ASEM chapter won the ASEM National Founders Day Award in 1990.

As its major activity, *American Society of Mechanical Engineers (ASME)* sponsors tours and lectures touching on engineering topics of great diversity. Its purpose is the advancement of mechanical engineering as a profession and as a tool for the betterment of mankind.

*Institute of Electrical and Electronics Engineers (IEEE)* exists as a society dedicated to furthering the education of its members. Through its activities, such as plant tours and the sponsoring of technical forums, IEEE further fosters its role as a "link" between institutionalized education and industrialized expertise.

*National Society of Black Engineers (NSBE)* stimulates and develops student interest in the field of engineering and promotes the advancement of the black professional engineer within the individual engineering disciplines.

*Society of Automotive Engineers* promotes the knowledge of automotive theory and repair and to give members the opportunity for first hand experience.

*Society for Biological Studies (SBS)* is a scientific student organization designed to foster the interest of biology among the Stevens community and to instill a sense of professionalism in its members. Any undergraduate or graduate student from any discipline, who is interested in any area of biology, medicine, biochemistry, etc., may join the club and participate in any of its activities. The SBS sponsors plant trips, seminars, symposiums (The Stevens Chemistry and Biology Symposium) and undergraduate research that interest the club as a whole or several individual members of the club.

The Stevens chapter of *Society of Hispanic Professional Engineers (SHPE)* was founded in 1988 with a mission to unite Hispanic students and address relevant issues and concerns. Our goals are to promote professional awareness by means of social and intellectual interaction, and encourage leadership and professionalism through workshops, mentoring, networking, and career conferences. We believe in developing our leadership skills as well as our minds.

*Society of Women Engineers (SWE)* is a professional, non-profit educational service organization of graduate engineers or those with equivalent engineering experience. One of SWE's goal is to introduce pre-college women to the opportunities open to them in the engineering profession. SWE encourages the women to attend workshops and seminars all over the United States as well as overseas. In the past, the society has had plant trips, barbecues, exciting fundraisers and a dinner cruise.

### **Publications and Media**

*Link* is Stevens' annual yearbook. Produced by members of all classes, the Link presents a remembrance of institute life and serves as a record of our times. Seniors receive the book free of charge the September following graduation. Students with a wide variety of talents are invited to join the Link, especially those interested in photography, writing, layout design, and business.

*Observations* is the official literary magazine of Stevens. Published once per semester, its pages contain all types of creative writing, from poetry and short stories to humor and satirical views of campus life. Submissions are taken from all students, regardless of previous writing experience, starting a few weeks into each semester. Students are also invited to become members of the staff that compiles the submissions.

*The Resume Booklet*, established in 1934, is published annually by and for the current graduating class and graduate students. The purpose of this booklet is to introduce the senior class to industry. The Senior Booklet, as it used to be called is unique to Stevens, for it used to contain the portrait and the resume of each senior. Now it is called a Resume Booklet and it only contains the resumes of all undergraduates and graduate students. In cooperation with the Office

of Career Services, the booklet is distributed during the fall semester to more than 200 companies, most of who interview on campus during the fall and spring recruiting seasons. *The Stute* is the campus newspaper. Established in 1904, it is issued weekly and offers news, sports, features and editorials relating to campus life. It is entirely run by the students to gain experience in organization and management. The paper is assembled on Wednesday afternoon on the second floor of Jacobus Student Union with free pizza and soda available. All interested students are invited to work on the Stute.

WCPR is the official radio station of Stevens Institute of Technology, and is operated by and for members of the Stevens community. WCPR is located in the basement of the Jacobus Student Union, and is currently broadcasting on 740 AM via carrier current. Programming is free format, and requests are accepted and encouraged. WCPR possesses a quite comprehensive library of several thousand record albums, and a rapidly expanding CD collection. The radio station also uses a mobile unit to provide camps organizations with music; DJing various events around the campus. WCPR offers excellent opportunities for students to learn and gain experience in fields such as radio announcing, electronic engineering, public relations, business management, and advertising.

### **Student Government Association Committees**

The *SGA Financial Committee* is responsible for collecting money from events partially or fully sponsored by SGA. The financial committee is also responsible for making sure money allotted by SGA to student organizations is used for the purpose for which it was given. In addition, the SGA Financial Committee reports to SGA on how well an event did by taking various factors into consideration. Finally, and most importantly, the committee attempts to help SGA and student organizations in finding more financially feasible and efficient ways to host various events.

*SGA Movies* is one of the most popular committees of the Student Government Association. At 8:00pm on Saturday, Sundays and 9:00pm on Mondays and Tuesdays, recent blockbuster hits from the movie theaters are shown in Burchard Auditorium. Snacks and soda are also sold.

The largest committee headed by the Student Council is the *SGA Entertainment Committee*. The Entertainment Chairperson and his/her committee are in charge of the social events for all of campus.

### **Other Organizations**

The *Ambassadors* is a club open to the whole campus. It is run through the Admission Office. The members give tours on Open House Days, and they also house people on Sleeping Bag Weekends. This organization is volunteer oriented and separate from being a tour guide for the Admissions Office.

*Anime Club* encourages and promotes the viewing of anime or jap animation, the collection of such materials, the collection and reading of magna, and the promotion of Japanese language and culture as it pertains to anime, magna, and related materials.

*Gamers Club* is comprised of students who enjoy strategic computer and board games. They have a repertoire of over 100 games. They meet weekly to compete in all the games they have. The main aim of the *Philosophy Club* is to present speakers who are well known in their fields to speak on their specialties. These talks are normally scheduled to last about 30 minutes and are followed by a discussion/question period. The topics discussed cover a wide range of interests from social ethics, to the responsibilities of technology to society, to the aesthetics of mathematics. Through these talks and discussions the club hopes to provide students with a

wider perspective of life, as well as an opportunity for students to meet the lecturers on an informal basis.

*Photography Club* offers an opportunity for all photographers, beginners and experts, to improve their photographic abilities. A well-stocked darkroom, including a new color system and a variety of camera equipment is available to every member. At the end of each semester, all members can show off their work through an exhibition held at the Wesley J. Howe Center. *Stevens against Violations of the Environment (SAVE)* is comprised of environmentally aware students who sponsor clean-ups in local communities, recycling, and raise awareness about environmental issues.

### **New Clubs**

New clubs and activities are constantly being formed and organized. If you require additional information on a new club not described here, contact your SGA representative or the office of the Dean of Student Life. Remember, any club that is "on the books," but inactive may be revitalized by new students who are interested enough to take the initiative.

## **Stevens Athletics**

### **Varsity Sports**

Stevens competes in 19 intercollegiate varsity and plays at the National Collegiate Athletic Association (NCAA) Division III level. The University is affiliated with the Eastern Collegiate Athletic Conference (ECAC) and the New Jersey Association of Intercollegiate Athletics for Women (NJIAIW). Stevens also belongs to the Women's Intercollegiate Athletic Conference (WIAC).

In recent years, there has been an ongoing emphasis on enhancement and expansion for all phases of the athletic program, including the establishment of an Athletic Advisory Board. A wide variety of constituents are represented on the board. Athletics are considered part of the educational aims of the university and can be enriching experience for those who participate.

## **Hoboken**

Stevens is a major part of one of the most rapidly changing cities in New Jersey Hoboken. Only a mile square, Hoboken is a diverse community that for more than a decade has been undergoing a renaissance. Once a waterfront town like the one described in "On the Waterfront" (filmed, incidentally, in Hoboken), it is changing to accommodate a new population of young, urban professionals attracted by the century-old brownstones, community feeling, and proximity to Manhattan. It isn't necessary to go across the Hudson for fun (although most Hobokenites frequent the Big Apple). Take a stroll through Hoboken and just explore. For history, visit NJ Transit's Hoboken Terminal on Hudson Place, listed in the National Register of Historic Places, or visit Elysian Park, between 10th and 11th Streets and Hudson Street, or visit the site of the first demonstration of a steam railroad in the United States at 56 Newark Street at Hudson Street.

Other Hoboken streets have some of the most beautiful architecture around. From the estates on Castle Point Terrace built to overlook the Hudson to the brownstones on Bloomfield Street to the "A" Building and Gatehouse on the Stevens campus, you're sure to find something to intrigue you. The True Origin of Baseball on June 19, 1846, at Elysian Fields, on a peaceful meadow nestled beside the banks of the Hudson River in Hoboken, two teams - the Knickerbockers and the New York Club at Elysian Fields, met to play a new and radical form of various bat-and-ball games that were popular at the time and, there gave birth to America's national pastime. Why did

the Knickerbockers Baseball Club of New York pick Hoboken as its home field for the four years of its existence? Probably because the New York team was quick to see that development had taken all the available playing sites from Manhattan. So they got on a ferry and headed for Hoboken. The Knickerbockers Club became the model upon which all the other early clubs were organized. So dominant was the Knickerbockers Club during the 1840's and 1850's, that they transformed Elysian Fields into the first great center of baseball activity in the United States.

## **TITLE IX COMPLIANCE**

Stevens Institute of Technology stands committed to the principle of equality of opportunity in employment and education. It is the policy of Stevens Institute of Technology not to discriminate on the basis of sex, race, color, creed, national origin, religion, age, handicap or liability for service in the armed forces or status as a disabled or Vietnam era veteran, in its admissions policies, educational programs, scholarship and loan programs, athletics, activities, or employment policies. Under Title IX of the 1972 Education Amendments, Stevens (like all other educational institutions receiving federal financial assistance) is required to make public notification of its compliance with this law. Inquiries regarding compliance with Title IX may be directed to Dr. Steven C. Sylvester, Stevens Institute of Technology (201-216-5230) or to the Office of Civil Rights, U.S. Department of Education, Washington D.C. 20202. The Institute is in compliance with Titles VI and VII of the Civil Rights Act of 1964 and all other applicable federal and state laws and regulations relating to non-discrimination and affirmative action. Stevens is also in compliance with Section 504 of the Rehabilitation Act of 1973 as amended, and inquiries may be directed to Joseph Stahley.

Stevens Institute of Technology complies with the Family, Education Rights and Privacy Act of 1974 as amended (the Buckley Amendment), which was designed to protect the privacy of educational records, to establish the rights of students to inspect and review their educational records, to provide guidelines for the correction of inaccuracies and to limit disclosures of information from the records. Complete information regarding students rights, responsibilities of the Institute, copies of the Act and rules and regulations for the compliance with the Act may be obtained from the Office of the Registrar (201-216-5210).

Stevens Institute of Technology endorses and adheres to New Jersey Statutes 2C:10-3 et. seq., establishing "hazing" as a disorderly persons offense and "aggravated hazing" as a crime of the fourth degree. Both offenses are punishable by imprisonment and/or fine under New Jersey Statutes. Stevens Institute of Technology complies and written by the Office for Student Life Stevens Institute of Technology does not discriminate against any person because of race, creed, color, national origin, sex, age, marital status, handicap, liability for service in the armed forces or status as a Vietnam-era veteran.